

Gelligaer Community Council - Criteria for Awarding Financial Assistance Grants and Projects

Purpose of the Grant

Gelligaer Community Council is committed to supporting our communities to become vibrant, strong and resilient. We appreciate the importance of our local clubs and organisations within the area.

Grants/Projects will aim to support communities to:

- Build community capacity.
- Better understand and identify local aspirations and priorities.
- Make good use of existing assets, with projects having the support of local communities.
- Increase active inclusion and develop opportunities for enhanced engagement for groups that are more vulnerable and harder to reach.
- Develop local assets, services and projects that respond to the needs of the people in local communities.
- Develop projects that are capable of becoming sustainable community projects.
- Complement existing services in an area by providing additional activity.

Who can apply?

Local clubs and non-profit organisations based within the area of Gelligaer Community Council, of one of the following types:

- Unincorporated voluntary/community organisation or club with an adopted constitution or rules
- Charities or Charitable Incorporated Organisations (CIOs) registered with the Charities Commission
- Community organisations who are Companies Limited by Guarantee (CLG) with no share capital and are registered with Companies House
- Community Interest Companies (CICs) which are not established or conducted for private gain: any surplus or assets are used exclusively for the benefit of the community.

Please note : All clubs/organisations applying, must have a bank account

New Clubs/Organisations

We welcome applications from new organisations however they must be constituted and have a bank account and provide documents to evidence their status with a copy of their latest minutes.

In the first year of requesting financial support, the council will consider purchasing equipment or materials that the organisation requires for its operation. In subsequent years, the council will consider applications of

financial assistance in the form of a one-off grant, which can be re-applied annually.

The following types of organisations will NOT be funded:

- Any commercial/trading or profit-making organisations where the profits are shared amongst the Directors or members
- Applications from individuals.
- This list is not exhaustive.

What can be funded?

- Environmental projects, including awareness of biodiversity and increasing community activity
- Projects that support greater community cohesion
- Projects that aim to tackle isolation and loneliness across the community
- Digital inclusion projects
- Projects to encourage greater physical and mental well-being
- Activities for young people/educational activities (non-statutory)
- Initiatives that promote and encourage community safety
- Supporting community groups to establish
- Usual running costs of any organisation e.g. rent, utilities, insurance etc. The only exception to this is where the organisation has been formed in the six months immediately preceding the date of their application, where they can apply for one-off start-up costs.
- Applicants may apply for financial assistance for a grant and/or a project once per year.

For capital projects which involve the refurbishment, development, extension or construction of land and/or buildings, applicants should be the owner of the land and/or buildings or have an agreement in place with the landlord that the work can be undertaken.

What cannot be funded?

- Retrospective costs for any project i.e. costs for work already undertaken, or equipment and/or materials that have been purchased or ordered prior to a formal grant offer being made. An organisation should not make any agreement (verbal or in writing) with a contractor or supplier in advance of a formal grant offer being made.

When can an application be submitted?

We accept applications throughout the year which are presented to council every month (except August).

Ward Members and the Clerk will be able to work with community groups and organisations to make an application.

Applicants will be informed of the outcome of their application following the date it has been presented to council.

Estimates/quotes

Applicants must submit comparable estimates/quotes to support their application. A minimum of two written estimates/quotes are required for every item listed in the 'Financial Details' section of the application form.

For specialist items a single estimate/quote may be considered, however this will be subject to discussion on a project by project basis. For the majority of projects two quotes will be required - this can include screenshots from websites that clearly show the cost for each individual item, as well as written quotes/estimates from suppliers/contractors.

Estimates/quotes must be itemised, detailed and comparable (in terms of measurements, rates, quantities, specification etc.). They must also detail VAT where applicable.

A grant offer is not necessarily made on the basis of the cheapest quote provided.

We encourage using local suppliers and tradespeople where possible.

Payments

Payments will be made via BACS to the organisation's bank account within 2-3 weeks of your application being successful.

Project timescales

All approved projects must be completed within 18 months of the date of the award.

Who to contact?

For more information or assistance, please contact your member or the clerk:

Ceri Mortimer Tel: 07933 725094 Email: Mortic1@caerphilly.gov.uk

Applications are available to download from our website via the following link:

www.gelligaercommunitycouncil.org.uk/business/grants/

Alternatively, please contact your ward member or the clerk for a paper copy of the application form.

May 2024